NEW ZEALAND JIGSAW PUZZLE ASSOCIATION

Connecting Aotearoa Through Puzzles

New Zealand Jigsaw Puzzle Association

Online Speed Puzzle Competition

Basic Rules

- Once the entries have closed, you will receive your puzzle by post. Do not open the bag/packaging the puzzle arrives in. Leave it in the original courier packaging. You are not allowed to look at the image before the contest starts (no peeking!)
- On the day of the contest, you need to place the puzzle on your puzzling surface, in the bag/packaging, unopened. You only open it, on camera, once instructed to do so.
- You need to have a timer on hand that is visible on the screen at all times, cell phone timers are allowed.
- You are allowed to use a tool (scissor or knife) to open the puzzle if you like.
- Sorting trays, box top holders, spatulas, magnifying glasses and extra light are allowed. You are not allowed to use a cell phone to photograph the image and use it for additional reference.
- Please do not wear headphones, you need to be able to hear us.
- You can eat, drink and go to the bathroom, but the clock will continue to run.
- Assistance of any kind is not permitted.
- The person who completes their puzzle first is the winner.
- Every person who completes their puzzle in the time allowed, shall have their time recorded
- In the event that finishing times are extremely close, judges may review times or review a recording of the contest.

Camera set-up:

- Have the camera set up in landscape (horizontal) format.
- The camera should be at least 45 – 60cm above the table, and about 1 – 1.3m away from the puzzling surface. The whole puzzling surface should be in clear view of the camera.
- Place the unopened puzzle package on the table, in clear view of the camera.
- Place your timer in clear view of the camera.
- Test your camera setup (within the Google Meet app) to ensure its angle will allow us to see the entire puzzle surface as you are completing it.
- Mute your microphone, as to not cause any distraction to other puzzlers during the contest.
- Keep your volume turned on, in case there is an announcement or technical difficulty during the contest so that we can alert you.
- Organisers will check in with everyone before the contest starts to verify that your puzzle area is adequately visible and that your package is unopened.

The contest

- Before the contest, you will receive a link to join the competition. Please check your spam and junk box if you have not received a link before the day of the actual event and contact the organisers.
- Sign in with the name that you have registered with. This will facilitate our posting of results.
- Check your camera setup, and place your unopened puzzle and timer in full view of the camera.
- All contestants will open the outer packaging simultaneously, on camera, prior to the start.
- The organisers will start a countdown and everybody starts their timers together.

- You can open your puzzle and begin to puzzle – the race has begun!
- When you have inserted your last piece into the puzzle, and the puzzle has been completed correctly, stop the timer.
- Unmute your sound and announce to the group that you are done.
- Fill out the score card (at the bottom of this document) and hold up the time sheet for the organisers to record your information and time (or your team's time in case of a team event)
- Record the time as follows: hours : minutes : seconds. (Example: 1:23.14. This would be 1 hour, 23 minutes and 14 seconds.)
- **Once you have completed your puzzle**
    a. **Fill your time slip clearly with BLACK FELT/PEN**
    b. **Show your time slip and stop watch to the organisers**
    c. **Type time into the chat feature**
    d. **Then please turn off your camera so that the organisers can focus on puzzlers that are still competing. Of course you can still watch your fellow competitors complete their puzzle.**
- Puzzle assembly will continue as the organisers monitor the finishing times of all participants, or when the allotted time has been reached.
- Puzzles who have not been able to complete their puzzle in the allotted time, will be asked to count their unfinished pieces, and to write the amount on the scorecard. Any 3 pieces connected together shall not count.
- In case of a lost piece, 10 seconds will be added to the clock
- You are welcome to use the chat feature to comment during or after the event, or note any concerns.

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*Please complete the form below in **BLACK FELT** on completion of your puzzle, and hold or place it in front of your camera for the judges to record your time.*

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Online Speed Puzzle Competition – Time Slip

Name: _____

Surname: _____

Town: _____

Date: _____ / _____ / _____

Time to complete your puzzle: _____:_____._____

Remaining pieces: _____